

SPECIAL TOWN BOARD MEETING

July 17, 2019

4:00 PM

Supervisor Valentine opened the meeting at 4:06pm. Members present: Supervisor Valentine, Councilman Perez, Councilman Finizia. Absent: Councilman Wensley, Councilwoman Smith, followed by a salute to the flag.

RESOLUTION TO PAY MS-4 AUDIT DEC FINES

Supervisor Valentine explained that the Town has to pay a fine to the Department of Conservation for the MS-4 Audit and documents for it have to be signed.

ON A MOTION OFFERED BY Councilman Finizia and second by Councilman Perez to pay the DEC fine and to authorize the Town Supervisor to sign documents relating to it.

VOTE AYES 3: Valentine, Finizia, Perez ABSENT 2: Smith, Wensley

ADOPTED

RESOLUTION TO ADOPT SUGAR LOAF PERFORMING ARTS CENTER RENTAL FEES

Supervisor Valentine spoke about the proposed fee schedule for the Sugar Loaf Performing Arts Center submitted by Walter Popailo. The fees are based on what the Mid-Hudson Civic Center had been charging from their previous rental agreements and they seem to be in line with some of the other facilities in the area. The Board is reviewing these fees because there are many inquiries about renting the PAC for various events. Councilman Finizia recommended that civic and not-for-profit organizations in the Town of Chester receive special rates. Supervisor Valentine suggested that the resolution include wording that fees are to be set for these organizations at the discretion of the Town Board on an individual basis. Supervisor Valentine also mentioned that during the week, the rates would be lower as the need is not as high, and there will be proposed discounted rates for block booking of 25 days, all to be brought to the Town Board for approval. Supervisor Valentine advised that the discounted rates are all subject to Board approval and are subject to change. New rates may be noted in the budget for 2020.

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<u>Sugar Loaf Performing Arts Center Fee Schedule</u>						
<u>Theater</u>						
		<u>Rental Fee</u>	<u>Utility</u>	<u>Restoration Fee</u>	<u>Lighting Person</u>	<u>Sound Person</u>
Weekday/Night hour rental	5	2500/5 hrs	300 per day	*1.00 Per Ticket	TBD	TBD
Weekend 5 hour rental		3500/5Hrs	300 per day	*1.00 Per Ticket	TBD	TBD
<i>* Discounted rates available for bulk booking dates at the discretion of the Town Board</i>						
<u>Pavilion</u>						
		<u>Rental Fee</u>	<u>Utility</u>	<u>Restoration Fee</u>	<u>Lighting Person</u>	<u>Sound Person</u>
Weekday/Night hour rental	5	750/5 hrs	200 per day	TBD	TBD	TBD
Weekend 5 hour rental		1200/5Hrs	200 per day	TBD	TBD	TBD
<u>Big Lawn</u>						
		<u>Rental Fee</u>	<u>Utility</u>	<u>Restoration Fee</u>	<u>Lighting Person</u>	<u>Sound Person</u>
Weekday		TBD	N/A	N/A	N/A	N/A
Weekend		TBD	N/A	N/A	N/A	N/A
<i>* All rates subject to change</i>						
<i>* Civic organizations & not-for-profit in the Town of Chester will be considered on an individual basis at the discretion of the Town Board</i>						

ON A MOTION OFFERED BY Councilman Finizia and second by Councilman Perez to accept the fee schedule for the Sugar Loaf Performing Arts Center submitted by Walter Popailo, the rates being subject to change and special rates to be considered on an individual basis for Town of Chester civic and not-for-profit organizations at the discretion of the Town Board.

VOTE AYES 3: Valentine, Finizia, Perez ABSENT 2: Smith, Wensley

ADOPTED

RESOLUTION TO DESIGNATE SENIOR/REC CENTER AS PUBLIC COOLING STATION

Supervisor Valentine advised that the Town will work with Michelle Deschler regarding staffing if need be. Councilman Finizia asked if there is a mandate to have a certain amount of bottled water available. It was determined that the center will be used for cooling only and that bottled water is not mandated.

ON A MOTION OFFERED BY Councilman Perez and second by Councilman Finizia to designate the Senior/Recreation Center as a public cooling station on an as needed basis.

VOTE AYES 3: Valentine, Finizia, Perez ABSENT 2: Smith, Wensley

ADOPTED

PUBLIC COMMENT

Heather Moran of the Sales and Marketing Department for the Strauss News was present. Supervisor Valentine advised that the theater is going to have a 10 Minute Play Festival and the Town is donating the space to the Orange County Arts Council. Ms. Moran advised the paper is covering the event and has put into Route 94, which is their calendar section, the Council does not have the money in its budget for the advertising and that is why she is attending the meeting so see if the Town wanted to do anything regarding advertising. She can get it into this week's Warwick paper and next week they can get it into the other papers. She thought that it would be great to have a little advertisement to let everyone know that the Sugar Loaf Performing Arts Center is back. Councilman Perez asked what the cost for an ad would be. Ms. Moran advised that for the one paper the open rate would be \$215.00 for black & white for Warwick. Supervisor Valentine advised that the Town is not involved in the production other than the Town is providing the theater space to the County. Supervisor Valentine noted that it is a well-attended event and will bring in many people. Councilman Finizia asked why the County is not paying for the advertising, and Ms. Moran advised that as she said before, the Council does not have the money in their budget for the advertising. Supervisor Valentine advised that the Board would take it into consideration and discuss with the other board members. Supervisor Valentine asked when Ms. Moran would need a decision by, she advised that to get an ad in for next week, she would need to know by Monday or Tuesday of next week. Ms. Moran advised that she would e-mail Supervisor Valentine the information on pricing, etc.

EXECUTIVE SESSION

ON A MOTION OFFERED BY Councilman Finizia and second by Councilman Perez to enter into Executive Session at 4:15pm on a matter of personnel and contract discussions. Motion carried 3-0.

ON A MOTION OFFERED BY Councilman Valentine and second by Councilman Finizia to adjourn the Executive Session at 5:18pm. Motion carried 3-0.

CHANGE IN JOB TITLE

ON A MOTION OFFERED BY Councilman Finizia and second by Councilman Perez to change job title for Kristin Palmer to Recreation Aide and for Supervisor Valentine to follow up with paperwork subject to County Human Resources.

VOTE AYES 3: Valentine, Finizia, Perez ABSENT 2: Smith, Wensley

ADOPTED

ADJOURNMENT

ON A MOTION OFFERED BY Councilman Finizia and second by Councilman Perez to adjourn the meeting at 5:22pm, there being no further business brought before the Board. Motion carried 3-0.

Respectfully submitted,

Susan Sodano
Deputy Town Clerk
2019-07-17